

**Lawn Bowls Association of Hong Kong, China**  
**Note of Councilors' Meeting Held on 10<sup>th</sup> March 2025 at IRC**

**Present:** Claudius Lam (CL), Cyril Leung (LCH), David Leung (DL), Heron Lau (HL), Roderic Yeung (RY), Sandy Sit (SS), Sanie Ng (SN), Edward Pang (EP), Kung Chiu Man (KCM), Herbert Tse (HT), Michelle Chung (MC)

**Absent:** Vincent Cheung (VC), Timmy Kwong (TK)

**A. Matters Brought Forward/ Raised/ Discussed**

1. **Legal Case**

CL reported that the case would be closed after we settled eight hundred twenty thousand dollars (\$820,000).

2. **Procurement panel**

SSE reported that the procurement guidelines has been updated, but we had not yet confirmed. SS asked SSE to follow advice from RY and this was fine to go.

3. **Website**

CL would continue to ask Hei to regularly checked of the website content.

4. **Renewal of LBA membership**

LBTC had submitted some documents with the outstanding of AoA. LBTC would be asked to submit it by this week the latest. If no documents received, their membership would be terminated accordingly.

5. **Internal monitoring**

KCM received feedback about the report. CL asked officers to provide comments within March. After it, the report would pass to panel for review.

6. **Staffs' appraisal**

CL asked related officers to complete staffs' appraisal form by this week to DL for follow up.

7. **Triple League refund issue of SBI**

LCH said National Ledge Panel had rejected refund application from SBI. They could apply appeal together with a cheque deposit of HK\$1,000. LCH explained that all the complaints and dispute could be handled by Appeal Panel if the applicant was not satisfied with the decision.

8. **Job description of Councilors**

CL said we would update the job description of Councilors at website.

9. **Entry fee for LBA events**

After Council approval of increased entry fee, we would inform member clubs. Triple League would open for entry after next meeting.

10. **Annual Presentation Dinner**

The Annual Presentation Dinner has scheduled on 23<sup>rd</sup> May (Friday) at Shek Mun. SS would follow up the procurement of The Annual Presentation Dinner. CL would review the process with HT. The trophy arrangement of league would remain same as usual.

11. **Membership Fee**

CL said we would add membership fee item for next annual general meeting.

12. **League software**

LCH said the cost of league software was around 1 million. CL asked SSE to ask Pauline at LCSD for funding issue first. LCH would circulate the documents to councilors for review.

**B. Forthcoming Meeting**

The next Councilors' meeting would be held on Monday 28<sup>th</sup> April 2025 at KBGC.